

ST. HELEN'S SCHOOL

SUBJECT TEACHER

All teachers at St Helen's are expected to have high expectations of all pupils, to respect their cultural, linguistic, religious and ethnic backgrounds and be committed to raising their educational achievement.

Core Responsibilities

- Set challenging teaching and learning objectives which are relevant to all pupils and classes.
- Plan effectively to meet the needs of all pupils and classes.
- Support the ethos of the School and work in accordance with its declared aims and policies.
- Share in pastoral responsibility for all pupils in the school.
- Uphold high standards of behaviour that enables pupils to learn and safeguard their health and safety at all times when they are the responsibility of the school.
- Play an active role in supporting the life of the school, including school functions and the co-curricular activities programme.
- Carry out supervisory and general duties as reasonably required.
- Participate in meetings as required, e.g. Progress Evenings, Pupil Review meetings
- Liaise effectively with parents on pupils' progress and achievements.
- Set and mark work regularly, including homework, according to School policy and in a style agreed within the department.
- Assess, record and report on the development, progress and attainment of pupils in accordance with departmental and School policies.
- Take an active role in the department, work effectively as part of the team and share responsibilities as required by the Head of Department.
- Show a commitment to continuing professional development.
- Perform any additional duties as may reasonably be assigned to the teacher from time to time by the Head, Deputy Heads, Head of Section or Head of Department.

Key Qualities

Every teacher at St Helen's is expected to be:

- a) Well-qualified in their subject
- b) A good communicator
- c) Forward-looking and ambitious for the school and for themselves
- d) Lively, energetic and enthusiastic
- e) Willing to show initiative
- f) Flexible and creative
- g) A team player
- h) Professional and with personal integrity
- i) Up to date with current educational initiatives, with a commitment to on-going professional development